

The Villages Charter School

How Register and Pay online for your Fingerprints

To schedule your fingerprinting appointment, please follow these simple instructions:

1. Visit www.fieldprintflorida.com
2. Click on **“Schedule an Appointment”**
3. Enter your email address under **“New Users / Sign Up”**
4. Click on **“Sign Up”** and follow instructions to create a Password and Security Question and then click on **“Sign Up and Continue”**
5. Click on **“I know my Fieldprint Code”** and enter: **FPVillagesCharterVol**
6. Enter the contact and demographic information required by the FBI and schedule a fingerprint appointment at the location of your choice.

There are 3 locations in our area:

Address	City	Hours of Operation
11962 County Road 101	The Villages, FL	M TU W TH F 08:20 AM - 04:50 PM <i>Appointment required</i>
27615 US Highway 27	Leesburg, FL	M TU W TH F 09:20 AM - 05:00 PM <i>Appointment required</i>
3101 SW 34th Avenue	Ocala, FL	M TU W TH F 10:00 AM - 04:00 PM <i>Appointment required</i>

On the day of your appointment please be sure to have 2 forms of ID and one must be government issued containing a photo.

If you have any questions or problems contact Fieldprint Customer Service at 877-614-4364 or email customerservice@fieldprint.com